

IMA, Inc. Board Meeting Minutes

Date: 11/29/2018

Time: 5:30 pm

Location: Isthmus Montessori Academy Public, Ms. Melissa's Classroom

Start Time: 5:30 pm

Minutes Recorder: Carrie Marlette

Item	Discussion & Decision Items
Call To Order	<ul style="list-style-type: none">● Heads of School Welcome<ul style="list-style-type: none">○ Member introductions.● Roll Call<ul style="list-style-type: none">○ Members Present: Jessica Wortmann, Oscar Mirales, Ingrid Andersson (by phone), Melissa Droessler, Carrie Marlette○ Members Absent: Troy Vosseller, Guy Mueller
IMAP Update	<ul style="list-style-type: none">● MD & CM reviewed DPI and OEO requirements.● MD updated current enrollment for 2018-2019 School Year. While some students have left, each program level has waiting lists.● MD & CM shared enrollment projections through 2022-2023 and application/enrollment calendar for 2019-2020.● OM discussed need to provide parents, especially new parents, of IMAP students as much education regarding Montessori programming as possible, as some may have unrealistic expectations.● MD indicated parents meet personally with their child's lead guide and the Heads of School to prepare parents. HOS meetings should include sharing and discussing the code of ethics and parent partnership agreement.● JW suggested posting copies of code of ethics and partnership agreement in the lobby, and that parents should sign them.● CM shared many parents have 2, 3, or 4 children attending IMA/IMAP and are familiar with Montessori.● MD discussed school diversity, and some poignant interactions between students.● JW asked about diversity in student enrollment. HOS shared data with board members.● MD & CM updated board on DPI requirements for EdFi compliant SIS, requiring contract with PowerSchool in addition to Transparent Classroom.● MD reviewed community outreach for 2018-2019 SY student recruitment efforts; including canvassing targeted neighborhoods passing out flyers. Open houses continue to be scheduled.● Transportation, understanding the benefits of AMI education, school location were discussed as potential factors in current student demographics.● MD shared Food Service Director's active and productive efforts, especially with building relationships with local farmers and CSA's. Progress on the kitchen construction was shared.● Partnerships with other community organizations for our older students to participate in internships was discussed.● Certificate of Insurance was shared with the board

	<ul style="list-style-type: none"> ● Governance Council elections and first meeting of the Governance Council were discussed. ● Relationship between IMA, Inc. Board and IMAP Governance Council were discussed, including an agreement being drafted specifying the roles and responsibilities of each entity. ● Future school needs of school were discussed including gym. East Madison Community Center was discussed as having space. ● 2018-2019 annual budget was distributed and discussed. ● Next meetings scheduled for <ul style="list-style-type: none"> ○ 02/28/2019 at 5:30 pm ○ 05/09/2019 at 5:30 pm
<p>Future Items & Action Items</p>	<ul style="list-style-type: none"> ● HOS will keep board posted regarding IMAP strategic plan following each Governance Council Meeting. ● Updated budget sent to IMA, Inc. Board when completed.

Meeting Adjourned: 7:40 pm.